

**BelovED Community Charter School  
Regular Board Meeting  
Thursday, June 18, 2020, 7:00 pm  
508 Grand Street  
Jersey City, NJ 07302**

**Minutes**

The meeting was called to order at 7:00 PM by Nicole Jackson.

**I. Roll Call**

Board Member	Term Dates	Present	Absent	Excused
Nicole Jackson	6/30/21	X		
Jessica Lisboa	6/30/22	X		
Salvatore Risalvato	6/30/21	X		
Sheridan Bell	6/30/22	X		
Sam Mikhail	6/30/21	X		

Ken Schultz – Acting Executive Officer/Gr 6 – 9 Lead Person

Michele Link – Principal, K - 5

Laura Tasic – School Business Administrator/Board Secretary, BCCS

Duanne Moeller – Director of Operations

Bret Schundler – School Consultant

Adams Herman – Adams, Gutierrez & Lattiboudere, LLC

Richard Raschdorf, School Business Administrator/Board Secretary, EACS

William Fitzpatrick – Asst. Director of Operations, BCCS

**II. Approval of Minutes from May 21, 2020 Regular Board Meeting.**

Motion: S. Risalvato	Second: S. Bell			
	Yes	No	Abstain	Absent

N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

IV. **Latest update on HIB** provided by the Principal (Gr K-5), zero (0) submitted, therefore zero (0) met the specific criteria to be qualified as HIB for the month of June.

**V. Election, renewal and extension of Board Trustee term to 6/30/22 for Jessica Lisboa and Sheridan Bell**

Motion: S. Risalvato	Second: S. Mikhail			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

**VI. Renewal and election of BCCS Board Officers**

- a. Nicole Jackson – President
- b. Sheridan Bell – Secretary
- c. Salvatore Risalvato - Treasurer

Motion: S. Risalvato	Second: J. Lisboa			
	Yes	No	Abstain	Absent

N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

VII. **School Reopening Plan Discussion** – topics: essential roles identified, thermal scanner, meals, sanitizer dispensers, protecting adults, safety of children, air quality and ventilation systems, mask wearing, outdoor access, HEPA filters, bus transportation, CARES Act funds

VIII. **Sixth Grade Academy** – topics: transitioning Elementary to Middle School, course offerings, location 1<sup>st</sup> floor of 531 Grand Street, addressing diversity/inclusion/privilege, social development course

IX. **Discussion:** Fulfilling Our Mission of Helping to Build the Beloved Community – Protocols, PDs and Curriculum supporting diversity and inclusion, literacy and justice, respect and love for others (Lisboa)

X. **Discussion of BelovED Signage** Color and Style of signage expenditure up to \$10,000 – decision deferred to July meeting

## XI. Human Resources

- a. **2020-06-18-01** Resolved, the BCCS Board of Trustees approves the hiring of the following employees for the School Year 2020 – 2021.

Hire	Position	Salary	Start Date
Carissa Holborow	Teacher	\$61,000	August 17, 2020
Lauren Mulholland	Teacher	\$67,000	August 17, 2020
Jerald See	IT Support Specialist	\$41,340 (revised)	July 1, 2020
Angie Fujishima	Teacher	\$59,000	August 17, 2020
Stephanie Pierce	Administrative Assistant	\$44,500	July 1, 2020
Mark Lenzo	Part Time Assistant Director of Operations	\$35,000	July 13, 2020

Motion: S. Risalvato	Second: S. Mikhail			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

- b. **2020-06-18-02** Resolved, the BCCS Board of Trustees approves the renewal of contracts for SY2020-2021 for the employees shown in the attached Operations Support staff Compensation Matrix, for the salary indicated.

Motion: S. Risalvato	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

- c. **2020-06-18-03** Resolved, the BCCS Board of Trustees approves the following Summer Counseling Stipends for School Year 2020-2021. Funded by the CARES Act due to the COVID-19 pandemic.

Employee	Stipend Type	Stipend
Yolanda Rambert	Counselor – ES	\$3,000
Diana Ahmed	Social Worker – ES	\$3,000
Maria Robles	Social Worker – MS	\$3,000
Beatrice Castillo-Gonzalez	Counselor – MS/HS	\$3,000
TOTAL		\$12,000

Motion: S. Risalvato	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

- d. **2020-06-18-04** Resolved The BCCS Board of Trustees approves the following Resignations/Terminations for the School Year 2019 – 2020.

Employee	Position	Type	Date
Arianne Rodriguez	Teacher	Resignation	06/19/2020
Brian Goncalves	IT Support Specialist	Resignation	06/30/2020

Motion: S. Risalvato	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

- e. **2020-06-18-05** Resolved, the BCCS Board of Trustees approves the following Attendance Bonus for the School Year 2019 – 2020.

Employee	Stipend Type	Stipend
Mayte Aguirre	Attendance Bonus	\$750

Diana Ahmed	Attendance Bonus	\$750
Alexandra Amico	Attendance Bonus	\$750
Judith Atchley	Attendance Bonus	\$250
Asher Banning	Attendance Bonus	\$250
Clare Barrett	Attendance Bonus	\$250
Tara Bobinnski	Attendance Bonus	\$750
Eric Boonstra	Attendance Bonus	\$250
Yasmin Brea	Attendance Bonus	\$450
Krystal Brooks	Attendance Bonus	\$450
Maura Carney	Attendance Bonus	\$250
Sarah Chalmers	Attendance Bonus	\$450
Oneida Class-Ortiz	Attendance Bonus	\$450
Kimberly Cho	Attendance Bonus	\$750
Angela Choi	Attendance Bonus	\$250
Leanne Conner	Attendance Bonus	\$750
Maria Cota-Robles	Attendance Bonus	\$750
Meghan Curran	Attendance Bonus	\$250
Melgay Davis	Attendance Bonus	\$750
Breanna DeMatteo	Attendance Bonus	\$250
Megan DeSombre	Attendance Bonus	\$250
Victor DiSanzo	Attendance Bonus	\$750
Andria Dunkin (Oliver)	Attendance Bonus	\$250
Shereen El-Rouby	Attendance Bonus	\$300
Benjamin Elk	Attendance Bonus	\$750
Kaity Ferguson-Shand	Attendance Bonus	\$250
Lauren Fink	Attendance Bonus	\$750
William Fitzpatrick	Attendance Bonus	\$750
Marisol Ghizzzone	Attendance Bonus	\$750
Sara Giblin (Middleton)	Attendance Bonus	\$750
Damon Gilyard	Attendance Bonus	\$750
Troy Grimsley	Attendance Bonus	\$750
Alexis Gruenfeld	Attendance Bonus	\$250
James Hooper	Attendance Bonus	\$750
Michael Jeter	Attendance Bonus	\$250
Suzzette Kaddah	Attendance Bonus	\$250
Mariam Khawaja	Attendance Bonus	\$300

Jayne Kornbluh	Attendance Bonus	\$250
Lisa Ktretschman	Attendance Bonus	\$250
Tyree Ladd	Attendance Bonus	\$750
Betsy Marmol	Attendance Bonus	\$450
Shaniqua (Didi) Martin	Attendance Bonus	\$750
Sylvia Martinez	Attendance Bonus	\$450
Amanda McLane	Attendance Bonus	\$750
Erica Moore	Attendance Bonus	\$750
Marguerite O'Brien	Attendance Bonus	\$750
Kaitlyn O'Connor	Attendance Bonus	\$750
Valerie Oliva	Attendance Bonus	\$450
Susan Posluszny	Attendance Bonus	\$250
Raouf Randani	Attendance Bonus	\$750
Joel Rodriguez	Attendance Bonus	\$750
Katelyn Sanchez	Attendance Bonus	\$250
Francisco Santoni	Attendance Bonus	\$250
Jina Shin	Attendance Bonus	\$250
Mariela Tejada	Attendance Bonus	\$250
Alyssa Tremblay	Attendance Bonus	\$750
Brittanie Vangeli	Attendance Bonus	\$250
Mariantonia Velez	Attendance Bonus	\$250
Daniel Whalen	Attendance Bonus	\$250
Mary Whalley	Attendance Bonus	\$750
Carolyn Yuhas	Attendance Bonus	\$750
TOTAL		\$31,500

Motion: S. Risalvato	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

- f. **2020-06-18-06** Resolved, the BCCS Board of Trustees approves the following Summer School Stipends for School Year 2020-2021. Funded by the CARES Act due to the COVID-19 pandemic.

<b>Employee</b>	<b>Stipend Type</b>	<b>Dates</b>	<b>Stipend</b>
Eric Boonstra	HS Summer School Coordinator	15 hrs./ week for 7 wks @ \$40/hr	\$4,200
TBA	MS Summer School Coordinator	10 hrs./week for 6 wks @ \$40/hr	\$2,400
Jessica Olivares-Rodriguez	ES Summer School Teacher	20 hrs./week for 4 wks @ \$40/hr	\$3,200
Amanda McLane	ES Summer School Teacher	20 hrs./week for 4 wks @ \$40/hr	\$3,200
Meghan Delaplain	ES Summer School Teacher	20 hrs./week for 4 wks @ \$40/hr	\$3,200
*Carolyn Yuhas	ES Summer School Teacher	20 hrs./week for 4 wks @ \$40/hr	\$3,200
Daniel Whalen	ES Summer School Teacher	20 hrs./week for 4 wks @ \$40/hr	\$3,200
Katelyn Sanchez	ES Summer School Teacher	20 hrs./week for 4 wks @ \$40/hr	\$3,200
Carly Cruz	ES Summer School Teacher	20 hrs./week for 4 wks @ \$40/hr	\$3,200
Marisol Ghizzone	ES Summer School Teacher	20 hrs./week for 4 wks @ \$40/hr	\$3,200
Angela Choi	ES Summer School Teacher	20 hrs./week for 4 wks @ \$40/hr	\$3,200
TBA	ES Summer School Teacher	20 hrs./week for 4 wks @ \$40/hr	\$3,200
TBA	ES Summer School Teacher	20 hrs./week for 4 wks @ \$40/hr	\$3,200
TOTAL			\$41,800

Motion: S. Risalvato	Second: J. Lisboa			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
S. Bell	X			



S. Mikhail	X			
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## **XII. Facilities Update**

- a. 531 Grand Street Update (Schundler)
- b. Multi-Purpose Room Expansion Update (Schundler) – pile driving to begin in August, completion expected in Spring 2021
- c. 508 Grand Street – new roof (July), expanded parking lot (August)
- d. Landscaping and sprinkler system - completed

## **XIII. Business**

1. **2020-06-18-07** Resolved, the BCCS Board of Trustees authorizes the Payment of Claims for the period of May 22, 2020 – June 18, 2020, in the amount of \$430,476.93 and \$7,235.84 for recurring expenditures in July.

Motion: S. Risalvato	Second: S. Mikhail			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

2. **2020-06-18-08** Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to fund the payrolls of 06/30/20 and 07/15/20 each in the amount of \$455,000.00 and \$95,000.00, respectively.

Motion: S. Risalvato	Second: S. Mikhail			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			

S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

- 3. 2020-06-18-09** Resolved, the BCCS Board of Trustees approves of the submission of the May 2020 Board Secretary Report to the NJ Department of Education.

Motion: S. Risalvato	Second S. Mikhail			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

**4. 2020-06-18-10**

1. Resolved, the BCCS Board of Trustees approves effective July 1, 2020 the transition of all responsibilities of the School Business Administrator to Richard Raschdorf. The responsibilities transferred are but not limited to the following:
  - a. Signature on all Bank Accounts
  - b. Certification of all BCCS Financial Statements and Reports
  - c. Certification of all Pension and Benefit Deductions and Remittances
  - d. Administrator of NJ Homeroom
  - e. Administrator of NJ Smart

Motion: S. Risolvato	Second: S. Mikhail			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			

S. Bell	X			
S. Mikhail	X			

**5. 2020-06-18-11**

1. Resolved, the BCCS Board of Trustees approves the submission of a Request For Proposal (RFP) for Cleaning Services for the SY 2020 – 2021.

Motion: S. Risalvato	Second: S. Mikhail			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

- 6. 2020-06-18-12.** Resolved, the BCCS Board of Trustees approves the Sy2020 – 2021 School Calendar with one amendment that Election Day (November 3, 2020) be a Half Day with no Professional Development for staff.

Motion: S. Risalvato	Second: N. Jackson			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

- 7. 2020-06-18-13.** Resolved, the BCCS Board of Trustees authorizes the expenditure in the amount of \$4,400.00 to CDK Systems, Inc. for the annual licensing and user fees.

Motion: S. Risalvato	Second: S. Mikhail			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

- 8. 2020-06-18-14.** Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to enter in to a SY2020 – 2021 agreement with Garber Consulting Services for E-Rate Services. Annual Cost - \$6,000.00.

Motion: S. Risalvato	Second: S. Mikhail			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

- 9. 2020-06-18-15.** Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to enter into an agreement with Zonar for a three-year Zpass Drive Service Upgrade in the amount of \$2,771.00.

Motion: S. Risalvato	Second: S. Mikhail			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			

S. Bell	X			
S. Mikhail	X			

- 10. 2020-06-18-16.** Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to enter into an Agreement with WB Mason for furniture for the Middle School to fill out some rooms, replacement furniture for the Main building and study carrels for the High School's Dean Office totaling \$35,222.65.

Motion: S. Risalvato	Second: S. Mikhail			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

- 11. 2020-06-18-17.** Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to enter into an agreement with DeCarlo Landscapes for the parking lot project at 508 Grand Street in the amount of \$31,250.00 a one third of the total \$93,750.00, which will be reimbursed by Bond monies.

Motion: S. Risalvato	Second: S. Mikhail			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

- 12. 2020-06-18-18** Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to enter into an Agreement with Hoover Truck Centers for general bus maintenance repairs in the amount of \$3,500.00.

Motion: S. Risalvato	Second: S. Mikhail			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

- 13. 2020-06-18-19.** Resolved, the BCCS Board of Trustees approves the expenditure in the amount of \$4,500.00 to Better Plumbing & Heating, Inc. for plumber work related to the sprinkler system.

Motion: S. Risalvato	Second: S. Mikhail			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

- 14. 2020-06-18-20.** Resolved, the BCCS Board of Trustees approves BCCS' Organizational Chart for SY2020-2021.

Motion: S. Risalvato	Second: S. Mikhail			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

- 15. 2020-06-18-21.** Resolved, the BCCS Board of Trustees approves the Nursing Annual Reports for SY2019 – 2020.

Motion: S. Risalvato	Second: S. Mikhail			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

- 16. 2020-06-18-22** Resolved, the BCCS Board of Trustees approves the monthly rent payment due to Friends 2 of \$148,346.85 for the period of six months (July 10, 2020 through December 10, 2020).

Motion: S. Risalvato	Second: S. Mikhail			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

- 17. 2020-06-18-23.** Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to enter into an agreement with DeansList for the Middle School and High School in the amount of \$7,000.00 for a Software License which may be reimbursed by ESEA funds.

Motion: S. Risalvato	Second: S. Mikhail			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			

S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

- 18. 2020-06-18-24.** Resolved, the BCCS Board of Trustees ratifies the submission of an application for the CARES (The Coronavirus Adi, Relief, and Economic Security Act) Grant in the amount of \$391.209.

Motion: S. Risalvato	Second: S. Mikhail			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

- 19. 2020-06-18-25.** Resolved, the BCCS Board of Trustees authorizes the submission of the Every Student Education Act (ESEA) Application for SY21 and accepts the grant award of the following funds:

Title I	\$545,986
Title II	\$67,502
Title III	\$17,635
Title III Immigrant	\$4,443
Title IV	\$35,932

Motion: S. Risalvato	Second: S. Mikhail			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			



- 20. 2020-06-18-26.** Resolved, the BCCS Board of Trustees authorizes the submission of the Individuals with Disabilities Education Act (IDEA) Application for SY21 and accepts the grant award of the following funds:

Basic	\$248,871
PreSchool	\$3,573

Motion: S. Risalvato	Second: S. Mikhail			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

- 21. 2020-06-18-27.** Resolved, the BCCS Board of Trustees approves entering into a Revised Personnel Shared Services Agreement with Empowerment Academy Charter School. Net income to BCCS \$5,000.

<b>22.</b> Motion: S. Risalvato	Second: S. Mikhail			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

## **IX. Public Comment on Non-Agenda Items**

1. None.

**X. Executive Closed Session**

- a. Resolved, Resolved, the BCCS Board of Trustees, pursuant to the New Jersey's Open Public Meetings Act, will meet in closed session to discuss personnel matters.
- b. Closed Session at 7:30pm.
- c. Executive Closed Session at 7:45pm.
- d. Public meeting resumed at 8:00pm.

**XI. Other Business**

1. Salvatore Risalvato requested that the topic of Faculty Tenure Evaluation be added to the July agenda.
2. Discussion of the effects of the pandemic on state revenues and state funding of education. Revised state fiscal year begins October 1, 2020. Expecting over 20% reduction in state revenue collection, offset by federal revenues received. Schools will not know until the fall the extent of the reduction of state contributions to local school budgets. BelovED is well prepared financially for SY20-21.

**Adjournment at 10:41pm**